

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING MINUTES

Thursday, May 16, 2013 @ 7:00 PM
Conference Room – C117

FUTURE MEETINGS	
June 11, 2013	Board Meeting – 7 pm

Meeting called to order at 7:00 pm by Board President Parmenter.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT:

Tom Parmenter, President	x	_____
Marcus Dean, Vice-President	x	_____
Paul Cronk, District Clerk	x	_____
Faith Roeske	x	_____
Sara Hatch	x	_____

ADMINISTRATION PRESENT:

Ravo Root, Superintendent	x	_____
Kyle Faulkner, High School Principal	x	_____
Wendy Butler, PreK – 4 Principal/Curriculum Director	x	_____
Thomas Ricketts, Business Manager	x	_____
William Kelley, Guidance Counselor	_____	_____

- 1. PRELIMINARY MATTERS/PUBLIC COMMENT - none**
- 2. PROGRAMS/PRESENTATIONS - none**
- 3. DISCUSSION/WORK SESSION**

3.1 Administrators' Reports

- High School Principal Kyle Faulkner reminded us that the high School Honors assembly will be held at 8:45 am on Wednesday May 21 in the school auditorium. All are invited to attend and celebrate the amazing accomplishments of our High School students.
- Mr. Faulkner also shared on the great success our spring season sports teams have had and that sectional play offs are under way.
- Plans for graduation on June 21 are making progress and it was decided that Board members Marcus Dean and Paul Cronk will assist with awarding diplomas.
- Elementary Principal Wendy Butler was glad to report that all teacher observations associated with APPR have been completed. She attributed the success to the cooperation of all teachers and administration involved.
- Elementary grade NY State standardized testing is close to completion.
- The first module for the new math curriculum has been released and will be distributed to teachers. This covers kindergarten through high school calculus. Additional modules will be purchased through BOCES as they become available.
- Mrs. Butler also presented the NYS School Report for Fillmore Central based on 2012 Testing. The report indicated that FCS students scored at or above NY State standards in 3-8 ELA, Math and Science.

3.2 Work Session - NONE

3.3 Superintendent's Report

- Outdoor Evacuation Drill – Mr. Root was very impressed with the cooperation and safety with which this drill was completed. Representatives were present from local

emergency services as well as NYS Police. The drill was completed in less time than initially anticipated and exceptional student behavior was reported by teachers and administration.

- Computer Based Testing – FCS is in the process of becoming prepared to have the ability to test up to 163 students in standardized testing on computers at the same time. This may be mandated by NYS as soon as 2014. This further supports the technology upgrades that have been approved.
- Revising Mission Statement – Mr. Root will meet with faculty to provide input and information the Board can use as it seeks to clarify and strengthen our District mission statement at the June 13 Board retreat.
- End of the Year Schedule – The end of the school year schedule was reviewed including plans for graduation.
- SPACE Publication – All Board members received a copy of the most recent edition of the Fillmore SPACE student news publication.
- Field Update – Mr. Root shared that the fields are showing signs of new grass growth after the scheduled over seeding.
- Front Door Update – The single entry front door project is close to completion. It will hopefully be finished by next week.
- Budget Presentations – Mr. Root and Mr. Ricketts met with several community groups to present next years' proposed District budget and answered questions concerning STAR exemptions, tax cap and State aid.
- Budget and Candidate Vote – The annual budget and Board member candidate vote will be held on May 21 in the foyer of the school. Voting times have been extended and are from 9:00 am through 8:00 pm.
- Board Members Designated to hand out diplomas – It was agreed that Board members Marcus Dean and Paul Cronk will hand out diplomas at this years' graduation.

4. EXECUTIVE SESSION

- 4.1 A motion was made by Hatch, seconded by Dean for the board to enter into Executive Session at 8:20 PM to discuss labor negotiations, personnel and a student disciplinary matter.

5 Aye 0 Nay motion carried

- 4.2 A motion was made by Roeske, seconded by Dean for the Board to move out of Executive Session at 9:05 PM and regular meeting resumed.

5 Aye 0 Nay motion carried

5. BUSINESS/FINANCE:

- 5.1 Business Administrator's Report through April was received and reviewed.
- Internal Auditor Nicki James continues to complete her work.
 - Reminder of the upcoming budget vote on May 21.
- 5.2 A motion was made by Hatch, seconded by Dean to approve the Treasurer's Report for the month of April and to grant the authority to pay the necessary May bills with the Treasurer's Report to be presented at the June Board of Education meeting.

5 Aye 0 Nay motion carried

6. OTHER ITEMS:

- 6.1 The newly revised Elementary Handbook was reviewed with minor amendments being suggested.

A motion was made by Dean, seconded by Hatch to approve the Elementary Handbook as amended.

5 Aye 0 Nay motion carried

7. CONSENT VOTE:

- A motion was made by Dean, seconded by Hatch to approve the minutes of the April 18, 2013 and April 23, 2013 Board of Education minutes.

5 Aye 0 Nay motion carried

8. APPROVAL OF ADDENDUM - NONE

9. OLD BUSINESS - NONE

10. NEW BUSINESS

- 10.1 A motion was made by Hatch, seconded by Roeske to approve the following Cooperative Purchasing Annual Resolution:

WHEREAS, It is the plan of a number of public school districts in Cattaraugus/Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2013-2014 fiscal year.**

WHEREAS, The Fillmore Central School Districts desirous of participating with other school districts in Cattaraugus/Allegany County in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Fillmore Board of Education hereby appoints the Cattaraugus/Allegany Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Fillmore Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Fillmore Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Fillmore Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

5 Aye 0 Nay motion carried

- 10.2 A motion was made by Dean, seconded by Hatch to approve the list of District library books to be declared as surplus and disposed of in accordance with District Policy.

5 Aye 0 Nay motion carried

- 10.3 A motion was made by Cronk, seconded by Roeske to approve an increase to the Poll Clerk pay from \$90 to \$125

5 Aye 0 Nay motion carried

- 10.4 A motion was made by Roeske, seconded by Dean to approve a request from the Town of Hume for the use of a school bus and driver on Tuesdays and Thursdays from 8:45

to 11:15 am, July 2nd to August 1st, for the purpose of transporting summer recreation participants to Houghton College for swimming lessons.

5 Aye 0 Nay motion carried

11. PERSONNEL

11.1 Coaching/Advisor Appointments for 2013-2014

NAME	ACTIVITY
Bill Nolan	V Boys Baseball
James Mullen	V Boys Basketball
Matt Beardsley	JV Boys Basketball
Nate Tucker	Mod Boys Basketball
Bill Nolan	JV/V Boys Basketball Scorekeeper
Leon Mast	Boys & Girls Basketball Timer
Jeff Fuller	Boys Basketball Shot Clock
Tom Parks	V Girls Basketball
Jon Beardsley	JV Girls Basketball
Casandra Mills	Mod Girls Basketball
JoAnne Moore	V/JV Girls Basketball Scorekeeper
Heather Moore	Girls Basketball Shot Clock
James Mullen	V Boys Soccer
Mike Witkowski	JV Boys Soccer
Darice Mullen	Boys Soccer Timer/Bookkeeper
Jon Beardsley	V Girls Soccer
Jeff Fuller	JV Girls Soccer
Casandra Mills	Mod Girls Soccer
Tom Parks	Girls Soccer Timer/Bookkeeper
Jon Beardsley	V Girls Softball
Casandra Mills	JV Girls Softball
Randy Crouch	V Boys Tennis
Bill Nolan	V Girls Tennis
Kari Mancuso	V Track & Field
Bill Worthington	Assistant Track & Field
Nate Tucker	Mod Track & Field
April Prutsman	V Boys Volleyball
Lisa Kazmark	Boys Volleyball Scoreboard
Rose Fleming & Deb Woltag (Split)	Boys Volleyball Bookkeeper
April Prutsman	V Girls Volleyball
Lilly Milliman	Mod Girls Volleyball
Lisa Kazmark	Girls Volleyball Scoreboard
Rose Fleming & Deb Woltag (Split)	Girls Volleyball Bookkeeper
Mike Witkowski	V Wrestling
Jon Beardsley	Athletic Director
Jessica Romance	V Cheerleading
Jodi Brown & Wendy Clark (split)	Elem Drama
Jodi Brown & Wendy Clark (split)	Middle School Drama
Jen Austin	MS Student Council
Randy Crouch	HS Student Council

Deb Woltag	Scholastic Challenge
Sandy Thompson & Randy Crouch	Sr. Class Advisors
Kathy Rookey	SADD
Jodi Brown	Art Club
Jen Austin	Page Turners
William Brown	Webmaster
Jodi Brown	Arts Festival
Kari Mancuso	Plaque Coordinator
Kari Mancuso	Extracurricular Inventory
Eileen Anderson	Sound & Light Advisor
William Hunter	Odyssey of the Mind
Jen Wolfer	Robotics
Leon Mast	Ski Club Advisor

A motion was made by Hatch, seconded by Dean to approve the above listed Coaching/Advisor Appointments for the 2013-2014 school year.

5 Aye 0 Nay motion carried

11.2 Retirements

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	NOTES
Carol Bliss	Aide	04/24/2013	06/30/2013	Retirement
Michael Campana	English Teacher	04/29/2013	06/30/2013	Retirement
Lilly Milliman	Art Teacher	05/15/2013	06/30/2013	Retirement

A motion was made by Hatch, seconded by Roeske, to approve the above listed retirements effective as dated.

5 Aye 0 Nay motion carried

11.3 Instructional Appointment

A motion was made by Dean, seconded by Roeske to approve the retro-active appointment of Emily Voss as a long term substitute teacher to cover the leave of absence by Jodi Brown from 4/24/13 to 5/13/13.

5 Aye 0 Nay motion carried

11.4 Leaves of Absence

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Rachel Coon	Teacher	5/13/2013	05/20/2013-06/02/2013	Maternity Leave

A motion was made by Roeske, seconded by Hatch to approve the above listed leaves of absence.

5 Aye 0 Nay motion carried

11.5 Substitute Teacher Appointment

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Christopher Olsen	Bachelors	Music	7-12	Any
Rachel Smith	Masters	Music	Any	Any

Individuals listed are fingerprinted and have full clearance for employment.

A motion was made by Roeske, seconded by Cronk to appoint the above listed individuals as substitute teachers.

5 Aye 0 Nay motion carried

12. CSE/CPSE RECOMMENDATIONS

12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from April 18, 2013 to May 15, 2013, a motion was made by Dean, seconded by Hatch to hereby approve said recommendations.

5 Aye 0 Nay motion carried

13. EXECUTIVE SESSION

13.1 A motion was made by Cronk, seconded by Roeske for the board to enter into Executive Session at 9:38 PM to discuss a personnel matter.

5 Aye 0 Nay motion carried

13.2 A motion was made by Hatch, seconded by Roeske for the board to move out of Executive Session at 10:25 PM and regular meeting resumed.

5 Aye 0 Nay motion carried

14. ADJOURNMENT

A motion was made by Roeske, seconded by Hatch to adjourn meeting at 10:28 PM.

5 Aye 0 Nay motion carried

15. IMPORTANT DATES/INFORMATION

- High School Honor Assembly – May 21st @ 8:45 am
- Budget and Candidate Vote – May 21st from 9 am – 8 pm
- Middle School Play – May 22nd & 23rd @ 7 pm
- Field Day – May 23rd
- Next regular meeting re-scheduled for June 11 at 7:00 pm.